

August 1, 2008



IMPORTANT NOTICE ABOUT YOUR O.G.B. HEALTH CARE FLEXIBLE SAVINGS ACCOUNT

New IRS medical mileage rate effective July 1 for FSA participants

The Internal Revenue Service (IRS) has revised the standard mileage allowance for medical transportation expenses effective July 1, 2008. Employees who have health care flexible spending accounts can claim expenses of 27 cents per mile for travel to obtain medical care—up from 19 cents.

As always, the following information must be included when submitting claims for reimbursement of mileage expenses for travel to obtain medical care:

- FSA claim form
- Copy of office visit statement or provider statement for dates of service
- Copy of odometer log for dates of services listed

Any participant who does not keep an odometer log must submit a written statement certifying the beginning and ending odometer readings for dates of service.

FSA grace period ends Sept. 15; runoff period ends Oct. 30

Employees enrolled in OGB's Dependent Care or Health Care Flexible Spending Account program for the 2007-08 plan year have until Sept. 15 to incur eligible expenses for reimbursement from unused amounts in the account on June 30. The grace period allows extra time for FSA participants to spend money left in the account on eligible expenses. All expenses must be incurred before they can be paid.

All reimbursement requests must be received by Oct. 30 to be paid from funds remaining at the end of the 2007-08 plan year. The 45-day run-off period begins when the grace period ends and allows more time for FSA participants to submit eligible expenses incurred during the preceding plan year or the grace period.

FSA participants are required to submit receipts within two weeks upon request. No receipts are needed when using the FSA card for hospitals, physician providers, dental providers or vision providers, or for prescriptions and FSA-eligible over-the-counter items purchased at Albertsons, CVS Pharmacy, Kroger, Sam's Club, Sav-A-Center, SuperFresh, Target, Walgreens, Wal-Mart, Winn Dixie and Drugstore.com.

If you have questions about your OGB Health Care Flexible Spending Account, call DataPath Administrative Services toll-free at 1-877-685-0655, ext. 480.