



Is Your Address Correct?

Throughout the year, the Office of Group Benefits sends information to our members by postal mail. OGB wants to ensure these mailings are reaching our members in a timely fashion. In order to do this, OGB needs a valid mailing address for our members.

We are asking all members to please verify that their address is correct with OGB. There are several ways you can do this.

- For **LaGov** employees, please login to LEO and review your information. If it is not correct, please make the necessary updates. If you cannot access LEO, please contact your Human Resources department and they will be able to verify your information and make corrections, if necessary.
- If you are a **Non-LaGov** employee, please contact your Human Resources department and they will be able to verify your information and make corrections, if necessary.
- If you are a **retiree**, you may submit an address change form via mail or fax. You can find the form by clicking [here](#). It can be faxed to (225) 342-9919 or mailed to OGB, P.O. Box 44036, Baton Rouge, LA 70804.

Thank you for your cooperation.