

ADDENDUM

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION**

THE OFFICE OF GROUP BENEFITS (OGB)

NOTICE OF INTENT TO CONTRACT (NIC)

FOR

**NATIONAL HEALTH CARE
PROVIDER NETWORK**

Issued January 27, 2004

M. NIC Process and Submission –

1. Schedule of Events

NIC Issued	January 21, 2004
Deadline for submitting written questions	February 4, 2004
Mandatory Proposers Conference	February 11, 2004
Response provided to written questions	February 11, 2004
Proposals due	February 27, 2004
Contract award date (tentative)	March 12, 2004
Contract effective date	July 1, 2004

2. Mandatory Proposers Conference

The Proposers' Conference will be held in the Board Room of the Office of Group Benefits at 5825 Florida Boulevard in Baton Rouge, Louisiana at 10:00 a.m. on the date set forth in the Schedule of Events above

A representative of your organization must attend the Mandatory Proposers Conference. OGB staff will be available to discuss the proposal specifications with you and answer any questions you may have in regards to submitted questions. The Proposer Conference is considered an integral part of the NIC process. **Any Proposer which does not have a representative attend the Mandatory Proposers Conference will not be eligible to submit a proposal.** Attendance by a subcontractor is welcome, but will not be an acceptable substitute for a representative of the primary proposing firm/organization.