



ADDENDUM # 1

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION
OFFICE OF GROUP BENEFITS (OGB)**

NOTICE OF INTENT TO CONTRACT (NIC)

FOR

**MANAGED MENTAL HEALTH
AND SUBSTANCE ABUSE
(MHSA) PROGRAM**

ISSUED

December 8, 2009

REVISED

SECTION III

SCHEDULE OF EVENTS

A. Time Line

NIC Issued - Public Notice by Advertising in the Official Journal of the State/Posted OGB Website/Posted to LAPAC	November 6, 2009
NIC Mailed or Available to Prospective Proposers Posted to OGB Website; Posted to LAPAC	November 6, 2009
Deadline to Notify OGB of Interest to Submit a Proposal (MANDATORY)	November 16, 2009
Deadline to Receive Written Questions	November 16, 2009
Electronic Data Sent to Interested Proposers	November 18, 2009
Response to Written Questions	November 23, 2009
Proposer Conference- Attendance in Person (MANDATORY)	December 1, 2009
Proposals Due to OGB	December 16, 2009
Finalist's Interviews/Site Visits	TBD
Probable Selection and Notification of Award	TBD
Contract Effective Date	July 1, 2010

NOTE:OGB reserves the right to deviate from this schedule.

B. Mandatory – Notification to OGB of Interest to Submit a Proposal

All interested Proposers shall notify OGB of its interest in submitting a proposal on or before date listed in the Schedule of Events. Notification should be sent to:

Tommy D. Teague
Chief Executive Officer
Office of Group Benefits

Delivery:

7389 Florida Blvd., Ste 400
Baton Rouge, LA 70806

Fax:(225) 922-0282

E-Mail: prahl@ogb.state.la.us

Mail:

Post Office Box 44036
Baton Rouge, LA 70804

NOTE: Proposals will only be accepted from Proposers that have met this requirement of notification to OGB of their interest to submit a proposal.

C. Written Questions

Written questions regarding the NIC are to be submitted to and received on or before 4:00 p.m. Central Standard Time (CST) on the date listed in the Schedule of Events. Written questions should be directed to the address listed in subsection B of Section III.

D. Mandatory – Proposers Conference (In Person)

The Proposer's Conference will be held in the conference room at 10:00 a.m. Central Standard Time (CST) on the date listed in the Schedule of Events at the following location:

Office of Group Benefits
7389 Florida Blvd., Ste. 400
Baton Rouge, LA 70806

A representative of your organization must participate in person at the Mandatory Proposers Conference. OGB staff will be available to discuss the proposal specifications with you and answer any questions you may have in regards to submitted questions. If participation will be by telephone Proposer shall advise OGB of such when notifying OGB of their interest to submit a proposal.

Proposals will only be accepted from Proposers that have met this mandatory requirement. Attendance by a subcontractor is welcome, but will not be an acceptable substitute for a representative of the primary proposing firm/organization.

E. Proposal Due Date

The original proposal must be signed by an authorized representative of your firm/organization and delivered, together with eight (8) numbered copies, between the hours of 8:00 a.m. and 4:00 p.m. Central Standard Time (CST) on or before the date listed in the Schedule of Events at the address listed in subsection B of Section III.