



ADDENDUM # 1

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION
OFFICE OF GROUP BENEFITS (OGB)**

NOTICE OF INTENT TO CONTRACT (NIC)

FOR

FULLY INSURED

HEALTH MAINTENANCE ORGANIZATION (HMO)

ISSUED

November 1, 2010

A – TIME LINE - REVISED SCHEDULE OF EVENTS

B – MANDATORY - NOTIFICATION TO OGB OF INTEREST TO SUBMIT A PROPOSAL - E-MAIL ADDRESS CORRECTION

SECTION II

SCHEDULE OF EVENTS

A. Time Line

NIC Issued - Public Notice by Advertising in the Official Journal of the State/Posted OGB Website/Posted to LAPAC	October 22, 2010
NIC Mailed or Available to Prospective Proposers Posted to OGB Website; Posted to LAPAC	October 22, 2010
Deadline to Notify OGB of Interest to Submit a Proposal (MANDATORY)	November 4, 2010
Deadline to Receive Written Questions	November 4, 2010
Electronic Data Sent to Interested Proposers	November 9, 2010
Response to Written Questions	November 12, 2010
Proposer Conference- Attendance in Person (MANDATORY)	November 16, 2010
Proposals Due to OGB	November 30, 2010
Finalist's Interviews/Site Visits	TBD
Probable Selection and Notification of Award	TBD
Contract Effective Date	July 1, 2011

NOTE: OGB reserves the right to deviate from this schedule.

B. Mandatory – Notification to OGB of Interest to Submit a Proposal

All interested Proposers shall notify OGB of its interest in submitting a proposal on or before the date listed in the Schedule of Events. Notification should be sent to:

Tommy D. Teague
Chief Executive Officer
Office of Group Benefits
Post Office Box 44036

Delivery:
7389 Florida Blvd., Suite 400
Baton Rouge, LA 70804

Mail:
Post Office Box 44036
Baton Rouge, LA 70804

Fax: (225) 925-6716

E-mail: Lelia.Clack@la.gov

C. Written Questions

Written questions regarding the NIC are to be submitted to and received on or before 4:00 p.m., Central Standard Time (CST) on the date listed in the Schedule of Events. Written questions should be directed to the address listed above (Section B).

D. Mandatory Proposers Conference

The Proposers Conference will be held in conference room 2 at 10:00 a.m. CST at the following location:

Office of Group Benefits
7389 Florida Blvd., Suite 400
Baton Rouge, LA. 70806

A representative of your organization must participate in person at the Mandatory Proposers Conference scheduled for 10:00 a.m., CST on the date listed in the Schedule of Events. OGB staff will be available to discuss the proposal specifications with you and answer any questions you may have in regards to submitted questions.

Proposals will only be accepted from Proposers that have met this mandatory requirement. Attendance by a subcontractor is welcome, but will not be an acceptable substitute for a representative of the primary proposing firm/organization.

E. Proposal Due Date

The original proposal must be signed by an authorized representative of your firm/organization and delivered, together with the required number of copies, between the hours of 8:00 a.m. and 4:00 p.m. Central Standard Time (CST) on or before the date listed in the Schedule of Events at the address listed above (Section B).